

**TOWANDA AREA SCHOOL DISTRICT
REORGANIZATIONAL MEETING OF THE SCHOOL BOARD
Monday, December 5, 2011 - 7:00 P.M.
Towanda Area Elementary School Conference Room**

1. PLEDGE OF ALLEGIANCE

2. OATH OF OFFICE:

- A. Pete A. Alesky
- B. Mark T. Gannon
- C. Robert Hettich
- D. Guy Maryott
- E. Evelyn Sherburne

3. CALL TO ORDER: President, Peggi Munkittrick

4. VISITOR'S COMMENTS ON AGENDA ITEMS:

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

5. MOTION TO RECESS REGULAR MEETING:

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

**REORGANIZATION MEETING
TOWANDA AREA SCHOOL DISTRICT
December 5, 2011**

I. Call to Order

II. Appoint Temporary Chairperson: (Temporary Chairperson presides)

III. Nominations for President: _____

IV. Election of President: _____ Vote _____

Newly-elected President Assumes Chair.

V. Nominations for Vice President: _____

VI. Election of Vice President: _____ Vote _____

VII. Nominations for Board Representative to the Northern Tier Career Center
Joint Operating Committee:

VIII. Election of Representative to Northern Tier Career Center:

Vote _____

IX. Nominations for Alternate Board Representative to Northern Tier Career Center
Joint Operating Committee:

X. Election of Alternate Representative to Northern Tier Career Center:

Vote _____

XI. Nominations for Board Representative to the Pennsylvania School Boards
Association Legislative Action Program:

XII. Election of Representative to the Pennsylvania School Boards Association:

Vote _____

XIII. Nominations for Board Representative to I.U. #17 Board of Directors:

XIV. Election of Representative to I.U. #17 Board of Directors:

Vote _____

XV. Nominations for Board Representative to Towanda Area School District Wellness Committee:

XVI. Election of Board Representative to Towanda Area School District Wellness Committee:

Vote: _____

XVII. Meeting Dates for the Year 2012:

Approval is requested to set the time and place of Board meetings for the period of January 2012 through December 2012. It is requested that a meeting for general purposes be held the second and third Monday of each month in the Towanda Area Elementary School, 7:00 P.M. The exception will be the second meeting in February which will be held Tuesday, February 21, the first meeting in April, which will be held Tuesday, April 10, and the December meeting which will be held the first Monday of the month. There are no meetings scheduled in July.

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

XVIII: Adjourn Reorganization Meeting:

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

6. REGULAR MEETING BACK IN SESSION:

7. APPROVAL OF MINUTES:

- A. Building and Grounds Committee – November 14, 2011
- B. Work Session – November 14, 2011
- C. Regular Session – November 21, 2011

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

8. **FINANCIAL REPORTS:** None.

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

9. **RESPOND TO QUESTIONS:**

10. **PERSONNEL ITEMS:** (All personnel actions approved by the Board are pending all required documentation)

A. **RETIREMENTS:** None

| NO. | NAME | POSITION | EFF. DATE |
|-----|------|----------|-----------|
| 1 | | | |

B. **RESIGNATIONS:** None

| NO. | NAME | POSITION | EFF. DATE |
|-----|------|----------|-----------|
| 1 | | | |

C. **EMPLOYMENTS:**

1. **Act 93:** None

| NO. | NAME | POSITION | EFF DATE | SALARY CONTRACT | OTHER |
|-----|------|----------|----------|-----------------|-------|
| a | | | | | |

2. **Professional Contract Employments:** None

| NO. | NAME | POSITION | EFF DATE | SALARY CONTRACT | LEVEL | OTHER |
|-----|------|----------|----------|-----------------|-------|-------|
| a | | | | | | |

3. **Support Staff Employments:** None

| NO. | NAME | POSITION | EFF DATE | SALARY CONTRACT | LEVEL | OTHER |
|-----|------|----------|----------|-----------------|-------|-------|
| a | | | | | | |

4. **Substitutes – Professional Staff:** None

| NO. | NAME | POSITION | EFF. DATE |
|-----|------|----------|-----------|
| a | | | |

5. **Substitutes – Support Staff:** None

| NO. | NAME | POSITION | EFF. DATE |
|-----|------|----------|-----------|
| a | | | |

6. **Supplemental Contracts:** None

| NO. | NAME | POSITION | EFF. DATE |
|-----|------|----------|-----------|
| a. | | | |

D. **POSITION ELIMINATIONS:** None

| NO. | POSITION | EFF. DATE |
|-----|----------|-----------|
| 1 | | |

E. CREATE NEW POSITIONS: None

| NO. | POSITION | EFF. DATE |
|-----|----------|-----------|
| 1 | | |

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

10. CONTRACTS & AGREEMENTS:

- A.** Approve an Agreement with the PSBA Insurance Trust for Unemployment Compensation Services and Stop Loss Insurance

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

11. PROGRAMS/CURRICULUM POLICY: None

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

12. FINANCIAL:

- A.** Approve the advertising and public inspection of the 2012/2013 Proposed Preliminary Budget.

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

13. TRANSPORTATION: None

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

14. OTHER: None.

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

15. GENERAL BOARD DISCUSSION:

16. VISITOR COMMENT AND QUESTION PERIOD:

Please identify yourself by name. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive or obscene. Thank you for your cooperation.

17. ADJOURNMENT:

| ACTION | MOVE | SECOND | YES | NO | ABS |
|--------|-------|--------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ | _____ |

Respectfully submitted,

Diane M. Place
Superintendent